



2020 FAE Summer Academy

2727 E College Way
Mt Vernon, WA 98273

COUNSELOR

The Foundation for Academic Endeavors (FAE) creates opportunities for academic growth for low-income families with an emphasis on building leadership and community partnerships. The FAE Summer Academy is held on the campus of Skagit Valley College. The program serves 270 preschool through high school students providing summer literacy, enrichment and STEM instruction in a creative and collaborative manner. FAE hires experienced teachers and college fellows to assist each teacher and recruits up to 100 volunteers to support the Summer Academy.

We are looking for two dynamic counselors with experience in education and working with a diverse community of learners and their families. For more information on FAE go to www.skagitfae.org

Program Dates: July 6, 2020 - August 6, 2020, Monday through Thursday,

Job Share position (3.5 hours per day)

8:00 - 11:30 am

OR

9: - 12:30 pm

Mandatory Training Dates: June 30, July 1, 2, 2020

Call for interview appointment for returning hires.

Interview Dates for new hires:

- April 13, 2020, 9:00 am-4:00 pm
- April 14, 2020, 1:00 pm-7:00 pm
- April 15, 2020, 1:00 pm-7:00 pm

Responsibilities and Duties

- Reports to the Executive Directors of Foundation for Academic Endeavors (FAE)
- Take individual referrals from parents and teachers
- Document all individual referrals in Skyward system
- Develop and follow through on behavior plan for students needing support
- Notify parents of children when they receive services. Use discretion on when this should be done and when it should not be done.
- Teach relaxation techniques, stress management incorporating mindfulness and importance of transitions in individual classrooms
- Teach other social and emotional skills as time allows
- Build classroom community and leadership skills of students
- Oversee mealtimes and facilitate community building at meals as time allows
- Attend teacher trainings to inform teachers of counseling services available
- Develop schedule of class visits.
- Attend child abuse awareness and prevention education, staff training, and orientation

- (certificates are valid for 3 years)
- Submit to criminal background check

Qualifications and Skills:

Minimum Qualifications

- Bachelor's degree or equivalent credit hours
- Teaching Certificate (or completion of coursework & internship in Education discipline) or Counseling Certificate

Preferred Qualification

- Bilingual English-Spanish desired
- Exhibit competency and experience working in a diverse academic environment, inclusive of students, faculty, staff of varying social, economic, cultural, ideological, gender/sexuality, and ethnic backgrounds and identities.
- Ability to use a personal computer, Microsoft Office products and database programs.
- Excellent verbal, listening, writing, problem-solving, and interpersonal communication skills.

Salary and Appointment

- Job Type: Part-time, temporary
- Salary: \$1,250 - \$1,500 depending on teaching experience

Job Location: Skagit Valley College, Mount Vernon, WA

To Apply:

Send resume, letter of interest, unofficial college transcripts from all schools attended, two professional reference letters, and copy of certification to: skagitfae@gmail.com